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**From:** BusinessAffairs Advisory Forum [<mailto:BAAF-L@LISTSERV.UGA.EDU>] **On Behalf Of** Kathy R. Pharr  
**Sent:** Friday, May 25, 2012 11:27 AM  
**To:** [BAAF-L@LISTSERV.UGA.EDU](mailto:BAAF-L@LISTSERV.UGA.EDU)  
**Subject:** Removal of GTA/GLA Credential Review in Personnel System

Dear BAAF Members:

Please see the email below, which is being shared with you at the request of Jayne Smith. If you have any questions, please contact Jayne as indicated in the message.

FYI,  
Kathy

The GTA/GLA credentialing (instructor of record & English language skills) via the electronic personnel system will be discontinued this weekend prior to release of the FY13 budget. The Office of Faculty Affairs routing for GLA/GTA personnels will also be discontinued at this time. A new web-based system for graduate assistant instructor of record certification will be implemented Fall 12.

Please forward this email to your department heads and faculty graduate coordinators who have been set-up in the personnel system as credential review approvers. If any questions, you can contact me directly at [smithjl@uga.edu](mailto:smithjl@uga.edu) or 2-9389.

Thanks,  
Jayne

*Kathy R. Pharr, Ed.D.  
Assistant Vice President for Finance and Administration  
and Director of Health Sciences Campus Administration  
The University of Georgia  
The Administration Building  
Athens, Georgia 30602-1671  
Phone: (706) 542-1361  
Fax: (706) 542-3339  
[pharr@uga.edu](mailto:pharr@uga.edu)*